UNITED STATES DISTRICT COURT FOR THE DISTRICT OF COLUMBIA

	FOR IT	E DISTRICT	OF COLUMBIA	
	Plaintiff)		
	V.))	Civil Action No.	
	Defendant)		
	SUMM	MONS IN A C	VIL ACTION	
То:	(Defendant's name and address)			
	A lawsuit has been filed against you.			
	Within 30 days after service of this su on the plaintiff an answer to the attached Procedure. The answer or motion must s are:	ed complaint or	a motion under Rule 12 of the	he Federal Rules of
compl	If you fail to respond, judgment by deaint. You also must file your answer o	-		ef demanded in the
			ANGELA D. CAESAR, CLEA	RK OF COURT
Data				
Date.			Signature of Clerk or Dep	puty Clerk

FOIA Summons (12/11) (Page 2)

Civil Action No.

PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

was re	This summons for (nanceived by me on (date)	ne of individual and title, if	any)						
was ic	•	the summons on the in	dividual at (place)						
			on (date)		; or				
	☐ I left the summons at the individual's residence or usual place of abode with (name)								
		,	ele age and discretion who resides there,						
	on (date), and mailed a copy to the individual's last known address; or								
	☐ I served the summons on (name of individual) designated by law to accept service of process on behalf of (name of organization)								
				on (date)	; or				
	☐ I returned the sumr		; or						
	☐ Other (<i>specify</i>):								
	My fees are \$	for travel and	1\$	for services, for a total of \$					
	I declare under penalty of perjury that this information is true.								
Date:									
Date.		<u> </u>	Server's signature						
		_	Printed name and title						
				Server's address					

Additional information regarding attempted service, etc: